



Australian Government  
Department of Health and Ageing

Office for Aboriginal and  
Torres Strait Islander Health

**Department of Health and Ageing**

**Office for Aboriginal and  
Torres Strait Islander Health  
(OATSIH)**

**Tony Ellul & Dave Ralph**



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## ***Part 1 -***

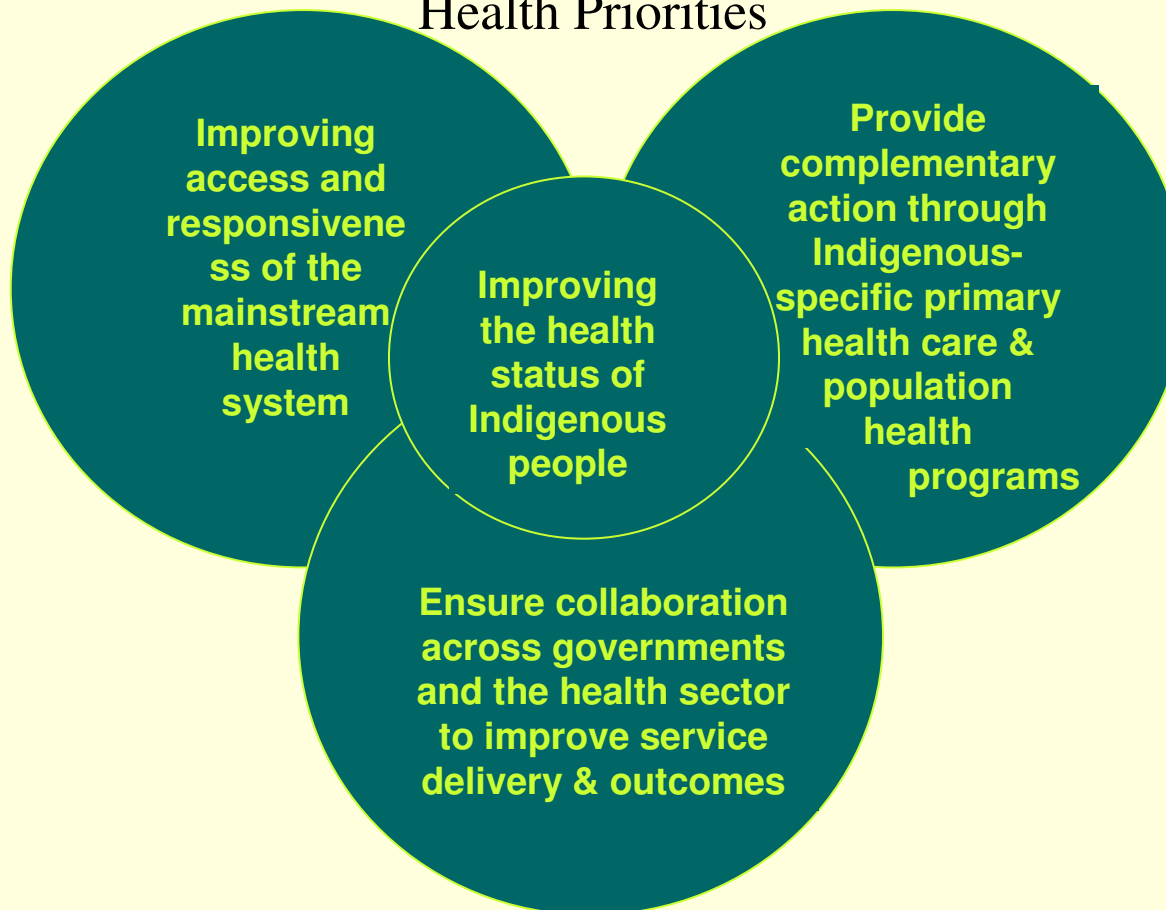
***This information Session will provide  
an overview of OATSIH's priorities  
and level of funding commitment***



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### NSW Aboriginal Health Priorities





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## **Improving Access and Responsiveness of Mainstream Health services**

- 06 Budget - Implement Brokerage Model in NSW.
- Access to specialist services.
- Working with Divisions of GPs.
- Working with NSW Health.
- Medicare



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# Collaboration across Governments and Health Sector.

- COAG Initiatives – Mental health, Family Violence (D&A)
- Bilateral Agreement Implementation
- Whole of Government Solution Brokers in place in Sydney, Coffs Harbour, Queanbeyan and Dubbo. Options for Tamworth and Wagga Wagga.
- Collaboration across Departments and Governments especially planning processes and community engagement - NSW Aboriginal Health Forum and Regional Health Forums



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- **Complementary Indigenous Specific Primary Health Care, Substance Use and Population Health Services**
  - Bulk of current activity within OATSIH NSW.
  - Primary Health Care Services
  - Substance Use Services
  - Social and Emotional Well Being Services



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- **Complementary Indigenous Specific Primary Health Care, Substance Use and Population Health Services**
  - Specific Programs include:
    - BTH
    - Expansion and Enhancement.
    - Healthy for Life.
    - Capacity and Development
    - Workforce (06 Budget CDEP and Health workers, mental health)
    - Performance & Quality



## ***OATSIH's commitment – Now & into the future***

- OATSIH NSW directly funds 50 services to provide comprehensive health and substance use services to Aboriginal and Torres Strait Islander peoples.
- Made up of 41 organisations comprising, AMS's (Including 4 auspice sites), 7 Substance Use residential & 5 non-residential , 1 Peak Body, 1 Publishing organisation and a number of Area Health & Divisions of GP's.
- OATSIH provides recurrent and one-off funding each financial year through various funding allocations.





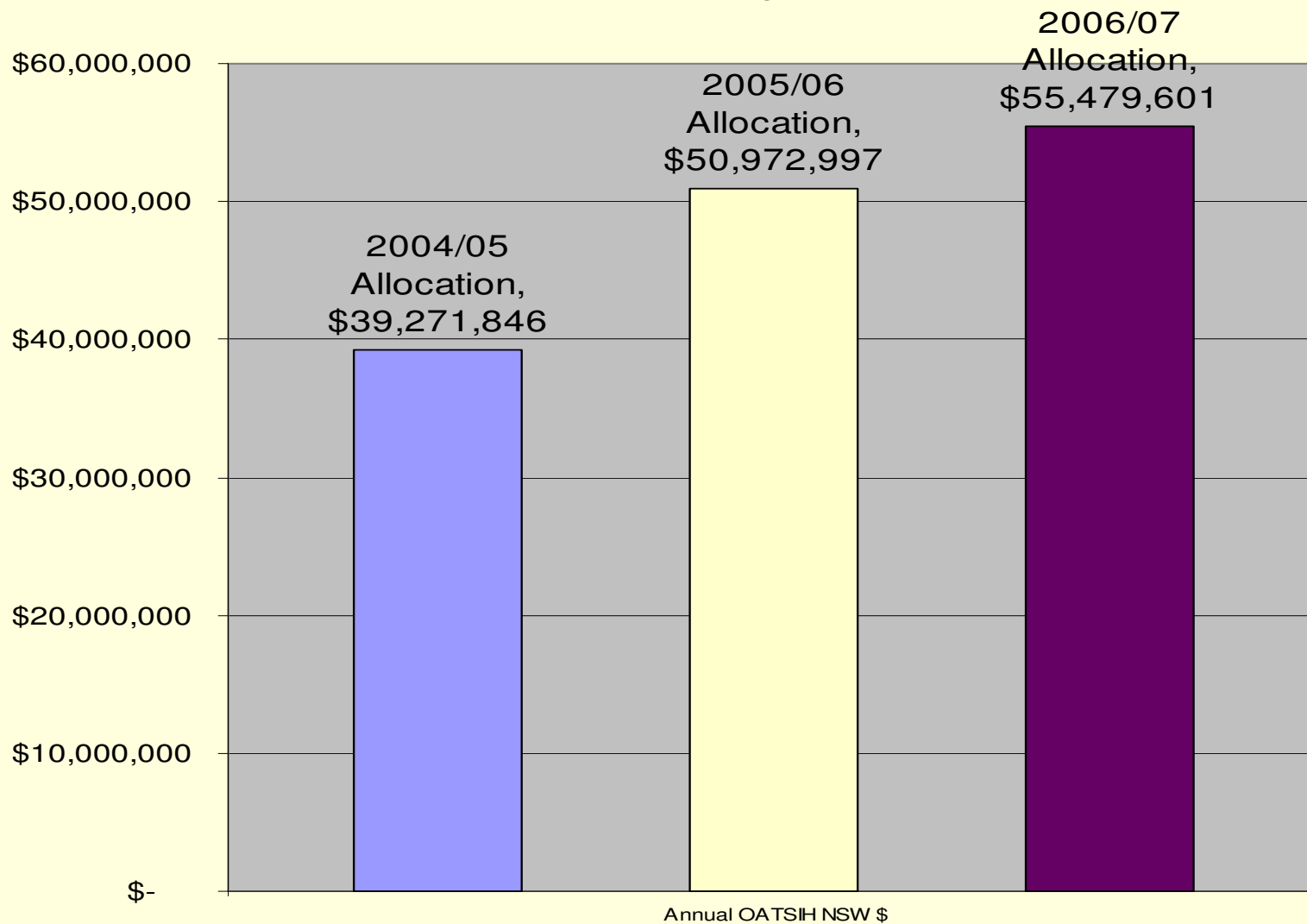
### ***OATSIH's commitment – Investment \$***

- OATSIH NSW provides funding of \$55.5m across Aboriginal Health programs.
- In 2005/06 an increase of \$5.1m recurrent funds through Service Expansion & Enhancement.
- In 2006/07 a further increase of \$5.1m recurrent funds through Service Expansion & Enhancement.
- This represents a 22% increase over the past 2 years.



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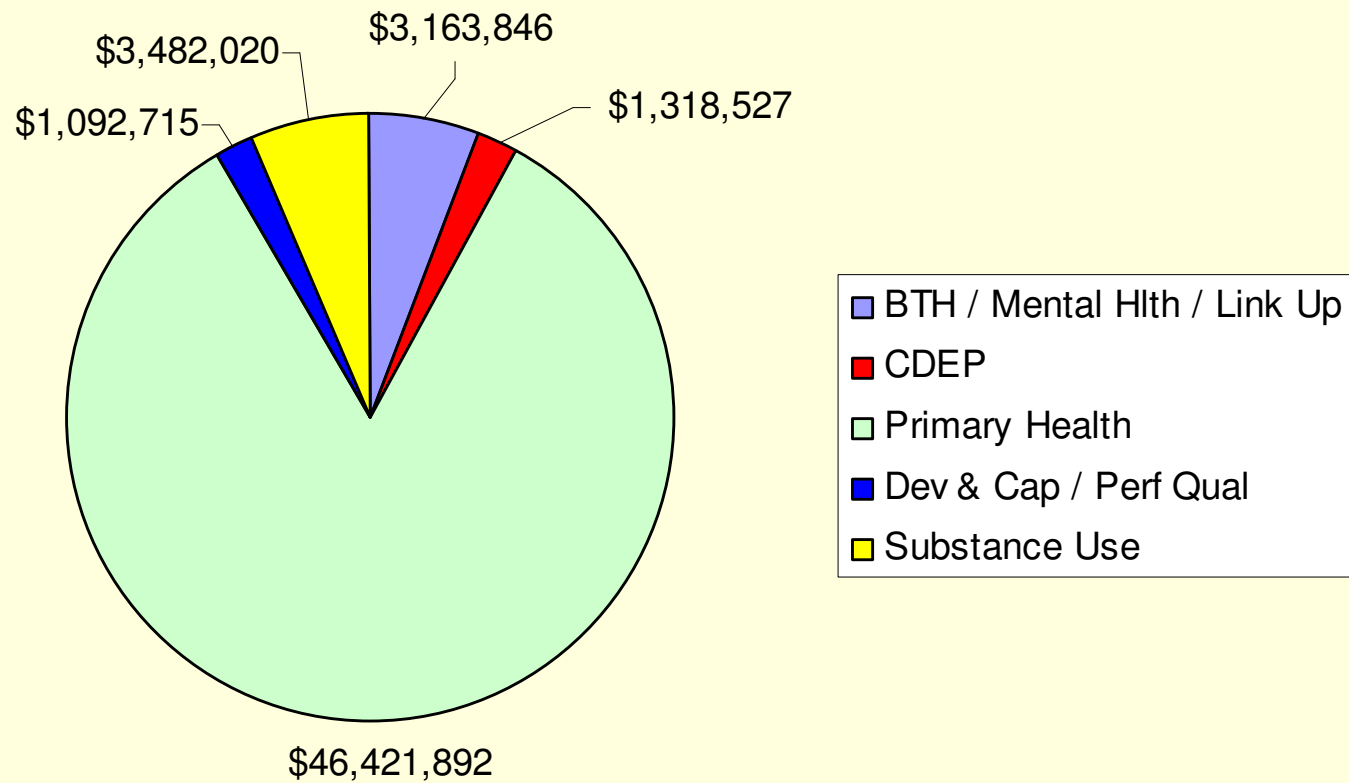
OATSIH NSW Dollars into Aboriginal Health





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### 2006/07 OATSIH PROGRAM ALLOCATIONS





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## ***Regional Coordinator's Role***

- Assistance to organisations to enhance services to communities
- Facilitate opportunities for additional funding from OATSIH or other programs areas
- Establish networks for future development
- Contract Management
- Monitoring of service delivery performance & financial



## ***2007/08 Standard Funding Agreement Timetable***

- The OATSIH Standard Funding Agreement (SFA) for 2007-08 is in Draft.
- Funded Services will be advised in writing of changes to the 2007-08 SFA
- SFA for 2007-08 will be produced from about the end of May 2007.
- SFA's will be sent to organisations in early to mid June 2007.
- This should allow the first quarterly payment to be made to organisations in early July 2007.
- One Primary Funding Agreement with a maximum of four schedules. (A,B, C & D)



### ***Schedule - Key features***

Schedules may include:

- A - Health programs  
eg Primary Health, Mental Health, Hearing Health, Substance Use & Eye Health .
- B - Bringing Them Home / Link up.
- C - Auspiced services  
eg New services in development and outpost services.
- D - SDRF action plan.



## ***OATSIH Standard Funding Agreement (SFA)***

### Insurance (Clause 18)

- Clause 18 of the SFA requires organisations to hold adequate levels of certain types of insurance specified at Item H of the relevant Schedule(s).
- The appropriate types of Insurance required, as listed at Item H are as follows:
  - Insurance for Assets
  - Workers' compensation insurance for the amount required by law.
  - Public liability insurance for an amount of not less than \$10,000,000 (ten million dollars).
  - Adequate professional indemnity insurance to cover liability arising out of the following -
    - non clinical work
    - clinical work by non – medical practitioners
    - clinical work by medical practitioners
    - vicarious liability.
- All Organisations are required to submit their Insurance Certificates of Currency in accordance with Clause 18 & Item H by the end of July.



## ***OATSIH Standard Funding Agreement (SFA)***

### **Risk Analysis (clause 9)**

The risk analysis process has been formalised in the SFA. The risk assessment questionnaire is a management tool which will assist both the Organisation and OATSIH and will focus on three core areas:

- Governance and Management
- Service Delivery and Operational; and
- Financial Management

Project Officers will consult with Organisations on the questionnaire during the year to identify potential risks and strategies to address them. Outcomes of the risk assessment inform reporting requirements.





## ***OATSIH Standard Funding Agreement (SFA)***

### **Unspent Funds (clause 16)**

Calculation and treatment of Unspent Funds is now a 3-step process:

1. Organisations can retain Unspent Funds for **one-off projects** provided they can complete the projects within a reasonable time and the Department and the organisation agree that the projects are related to the original funding purpose.
2. Organisations can retain up to \$25 000/5% (whichever is the greater) of total Unspent Funds for **recurrent projects** (ie: not by project and excluding one-off projects).
3. If any unspent funds are **left over** after this process OATSIH will implement strategies for the recovery or utilisation of the unspent funds.



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*Example calculation of unspent funds for 2005/06*

	Schedule A	Schedule B	Totals
<b>Amount Unspent</b>	\$ 21,149.00	\$ 31,500.00	\$ 52,649.00
<b>Schedule as % of total</b>	41.3%	58.7%	
<b>Amount to keep</b>	\$ 10,321.25	\$ 14,678.75	\$ 25,000.00
<b>Amount requiring OATSIH approval</b>	\$ 10,827.75	\$ 16,821.25	\$ 27,649.00



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## ***Part 2 – Budgets and Reporting***

This part of the presentation informs you about Budgets & Financial / Non Financial OATSIH reporting requirements.



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## ***Budgets***

- Organisations to provide Board endorsed budgets on global allocation or each project as described in Item A of the relevant Schedules by 28 April 2007.
- Will include core items such as Salaries, Operational, Insurance, Superannuation and Workers Compensation. (refer to OATSIH budget template)
- Organisations can vary budgets during the course of the financial year. Services to communicate changes with their Regional Coordinator.



### ***Progress Financial Reporting***

- Organisations to provide progress financial reports according to organisations reporting frequency (quarterly or half yearly) as indicated at Item D of the Schedules.
- Progress reports comprise a Statement of Actual Income & Expenditure and signed Funds Usage Certificate against budget for a period ie. 1 June 2007 to 31 December 2007.
- A pro-forma statement of the Income & Expenditure and Funds Usage Certificate will be attached to the 2007/08 SFA as in previous years.



## ***Service Development Reporting Framework (SDRF)***

- Implementation of the new collaborative arrangements for the development of the 2007/08 SDRF action plans
- First Edition of the combined OATSIH/CAH manual “*Action Planning in New South Wales*”
- SDRF Compulsory and Voluntary Performance Indicators
- Organisations to provide draft consolidated Action Plan outlining activities of (OATSIH / CAH) for the following financial year (Due yearly – April & the final on 15 May)
- Organisations to provide combined SDRF Report against their Action Plan for periods:
  - 1/7/07 to 31/12/07 (Due 15 February)
  - 1/7/07 to 30/6/08 full year (Due 15 August)



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**NSW OATSIH FUNDING CALENDAR  
& REPORTING SCHEDULE**

	ACTION BY SERVICES	ACTION BY OATSIH
<b>JULY</b>	<ul style="list-style-type: none"><li>•Insurance details – Certificates of currency to be returned with Standard Funding Agreement</li></ul>	New Standard Funding Agreement to be offered to all funded Organisations 1 <sup>st</sup> quarter funding release following execution of Standard Funding Agreement
<b>AUGUST</b>	<ul style="list-style-type: none"><li>•15/8 – <b>yearly progress statement of Income &amp; Expenditure report (Jan-June)</b> Including accumulative YTD</li><li>•15/8 – <b>SDRF report against Action Plan (full year activities)</b></li></ul>	
<b>SEPTEMBER</b>	<ul style="list-style-type: none"><li>•Sep – BTH Performance Indicator Questionnaire (if applicable)</li><li>•30/9 – <b>Audited financial statements</b></li><li>•SAR or DASR Questionnaire as advised in the SFA</li></ul>	
<b>OCTOBER</b>		5/10 2 <sup>nd</sup> quarter funding release
<b>NOVEMBER</b>		
<b>DECEMBER</b>		



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### NSW OATSIH FUNDING CALENDAR & REPORTING SCHEDULE

<b>JANUARY</b>		5/1 3 <sup>rd</sup> quarter funding release
<b>FEBRUARY</b>	<ul style="list-style-type: none"><li>• 15/2 – half yearly progress statement of Income &amp; Expenditure report (Jul-Dec)</li><li>• 15/2 – SDRF report against Action Plan (Jul-Dec)</li></ul>	
<b>MARCH</b>		
<b>APRIL</b>	<ul style="list-style-type: none"><li>• 15/4 - Draft consolidated Action Plan (OATSIH &amp; CAH)</li><li>• 28/4 – Budgets due</li></ul>	5/4 4 <sup>th</sup> quarter funding release
<b>MAY</b>	<ul style="list-style-type: none"><li>• 15/5 - Finalised consolidated Action Plan (OATSIH &amp; CAH)</li></ul>	
<b>JUNE</b>		07/08 Standard Funding Agreement offered to services





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*Thank you for your  
participation*